



**Sayre Public Schools**  
Sayre, Oklahoma 73662  
*Home of the Eagles*

## Transfer Requests - Classroom Capacities

October 1, 2023

### Pre-K - 5th Grade:

\*When reviewing transfer requests within grades PK-5, the ratio of 18 students per teacher/per grade will be used to determine transfer availability.

Pre-K (2 teachers): Capacity 36, 0 available slots

Kindergarten (3 teachers): Capacity 54, 7 available slots

1st grade (3 teachers): Capacity 54, 15 available slots

2nd grade (3 teachers): Capacity 54, 2 available slots

3rd grade (3 teachers): Capacity 54, 13 available slots

4th grade (3 teachers): Capacity 54, 0 available slots

5th grade (3 teachers): Capacity 54, 13 available slots

### Middle School / High School:

1. 6th-12th - Limited to 54 per grade level **-OR-**
2. Teachers - Limited to 140 students per day **-OR-**
3. Class size - Transfer requests for middle school and high school students may be denied if creating a schedule for that student results in a class size over 25 in any class or would exceed the maximum class size or caseload determined by specific programs such as Special Education

\*For grades 6-12, all three capacity criteria will be reviewed to determine transfer eligibility.

### Special Education

Special Education Teacher Capacity for Early Childhood (PK-2nd) = Caseload of 15 per teacher

Special Education Teacher Capacity for Elementary (3rd-5th) = Caseload of 18 per teacher

Special Education Teacher Capacity for MS/HS (6th-12th) = Caseload of 20 per teacher