



Sayre Public Schools

Harassment/Bullying Incident Report Form

Date: _____ Time: _____ Room/Location: _____

Student(s) Initiating Bullying/Harassment:

Grade: _____ Class: _____

Grade: _____ Class: _____

Student(s) Affected:

Grade: _____ Class: _____

Grade: _____ Class: _____

Type of Harassment Alleged:

Racial _____ Sexual _____ Religious _____ Other _____

Check all spaces below that apply. Adult stated or identified inappropriate behaviors as:

- | | |
|--|---|
| <input type="checkbox"/> Name Calling | <input type="checkbox"/> Spitting |
| <input type="checkbox"/> Stalking | <input type="checkbox"/> Demeaning Comments |
| <input type="checkbox"/> Inappropriate Gesturing | <input type="checkbox"/> Stealing |
| <input type="checkbox"/> Staring/Leering | <input type="checkbox"/> Damaging Property |
| <input type="checkbox"/> Writing/Graffiti | <input type="checkbox"/> Shoving/Pushing |
| <input type="checkbox"/> Threatening | <input type="checkbox"/> Hitting/Kicking |
| <input type="checkbox"/> Taunting/Ridiculing | <input type="checkbox"/> Flashing a Weapon |
| <input type="checkbox"/> Inappropriate Touching | <input type="checkbox"/> Intimidation/Extortion |
| <input type="checkbox"/> Other _____ | |

Describe the Incident:

Witnesses Present: _____

Physical Evidence: Graffiti _____ Notes _____ E-mail _____ Video/audio tape _____ Other _____

Staff Signature: _____

Parent(s) Contacted: Date(s) _____ Time(s) _____

To Be Completed by Office Personnel: Description of interferences with the school's educational mission or the education of the student:

- _____ Detrimental changes in school attendance (e.g., absences or tardies; missing all or part of a class or a school day)
- _____ Detrimental changes in student performance (e.g., student grades, assessment)
- _____ Detrimental changes in participation in school activities (e.g., student demonstrates fear or avoidance of interaction with other students during activities, lunch, bus, recess)

Description of administrative response taken: _____
